



**Carbon
Reduction Plan**
For ProSys International
In compliance with PPN 06/21



Supplier name: PROSYS INTERNATIONAL LIMITED

Company Registration Number: 04201958

Publish date: March, 2025

Our Commitment

ProSys International is committed to achieving Net Zero emissions by 2040.

What does Net Zero mean in practice?

To achieve Net Zero, we will be aiming to reduce emissions in line with the latest science-based targets (SBTs). SBTs are greenhouse gas reduction goals set by organisations, they are defined as “science-based” when they align with the scale of reductions required to limit global temperature increases to 1.5°C compared to pre-industrial temperatures. To achieve Net Zero under this scenario, we will need to reduce our absolute emissions by 90% from our baseline year.

SBTi recommends that organisations commit to near-term targets (that cover a minimum of 5 years/maximum of 10 years from the baseline year), as well as long-term targets.

Our near-term targets:

- Reduce scope 1 and 2 emissions to zero by 2035 (on a managed premises).
- To procure 80% renewable electricity by 2028 and 100% by 2030 (on a managed premises).
- Reduce Scope 3 emissions by 42% by 2030.
- Measure all scope 3 categories by 2027.

Our long-term targets:

- Reduce our total market-based emissions (scope 1, 2 and 3) by at least 90% by 2040.
- Neutralise any residual emissions using verified carbon offsets.

Scope 1 emissions: direct greenhouse gas emissions that occur from sources owned or controlled by a company, such as emissions from the combustion of fuels in on-site boilers, furnaces, or vehicles.

Scope 2 emissions: indirect greenhouse gas emissions that result from the generation of purchased electricity, steam or other forms of energy consumed by a company.

Scope 3 emissions: all other indirect greenhouse gas emissions that occur in an organisation’s value chain, including emissions from upstream and downstream activities.

Our Carbon Footprint

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured. We have chosen to set our baseline year as April 2022 - March 2023.

Baseline Year: 2022-2023	
The following Scope 3 Emissions were measured:	
<ul style="list-style-type: none">● Business Travel● Transportation & Distribution (Upstream)● Employee Commuting● Operational Waste● Transportation & Distribution (Downstream)	
Emissions	Total (tonnes CO ₂ e)
Scope 1	0.643
Scope 2*	Market-based: 1.119
Scope 3	166.654
Total Emissions*	Market-based: 168.416

Our total emissions equate to a Carbon Intensity Metric of 24.059 tCO₂e per full-time employee equivalent (FTE) based on 7 FTEs during the baseline period (using market-based emissions).

*Purchased electricity can be measured in two ways. A location-based method reflects the average emissions intensity of grids on which energy consumption occurs (using mostly grid-average emission factor data). A market-based method reflects emissions from electricity that companies have purposefully chosen (or their lack of choice). A market-based method therefore takes into account the purchase of electricity via a verified renewable energy tariff. We have chosen to base our Net Zero target on a market-based methodology.

Previous Emissions Reporting

Current Reporting Year: April 2023 - March 2024	
Emissions	Total (tonnes CO ₂ e)
Scope 1 (excluding gas on a managed premises)	2
Scope 2* (managed premises)	Market-based: 0 Location-based: 0
Scope 3 including: <ul style="list-style-type: none"> - Fuel & Energy Related Services - Business Travel - Transportation & Distribution (Upstream & Downstream) - Employee Commuting & Homeworking - Operational Waste 	89.8
Total Emissions*	Market-based: 91.8 Location-based: 91.8

Our total emissions equate to a Carbon Intensity Metric of **15.3 tCO₂e per full-time employee equivalent (FTE)** based on 6 FTEs during the measurement period (using market-based emissions).

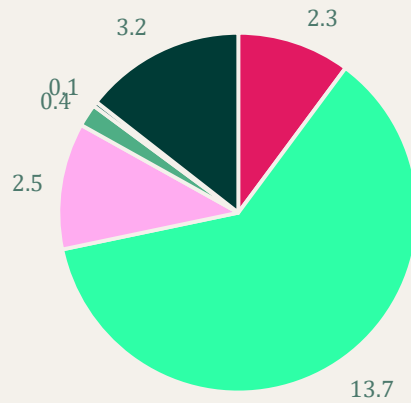
Current Emissions Reporting

Current Reporting Year: April 2024- March 2025	
Emissions	Total (tonnes CO ₂ e)
Scope 1 (excluding gas on a managed premises)	2.3
Scope 2* (managed premises)	Market-based: 0 Location-based: 0
Scope 3 including: <ul style="list-style-type: none"> - Fuel & Energy Related Services - Business Travel - Transportation & Distribution (Upstream & Downstream) - Employee Commuting & Homeworking - Operational Waste 	20.0
Total Emissions*	Market-based: 22.3 Location-based: 22.3

Our total emissions equate to a Carbon Intensity Metric of **4.4 tCO₂e per full-time employee equivalent (FTE)** based on 5 FTEs during the measurement period (using market-based emissions).

Carbon Emissions Breakdown

Emissions by Category (tCO2e)



- Company Cars
- Business Travel
- Employee Commuting
- Distribution
- Waste
- Indirect Energy Emissions

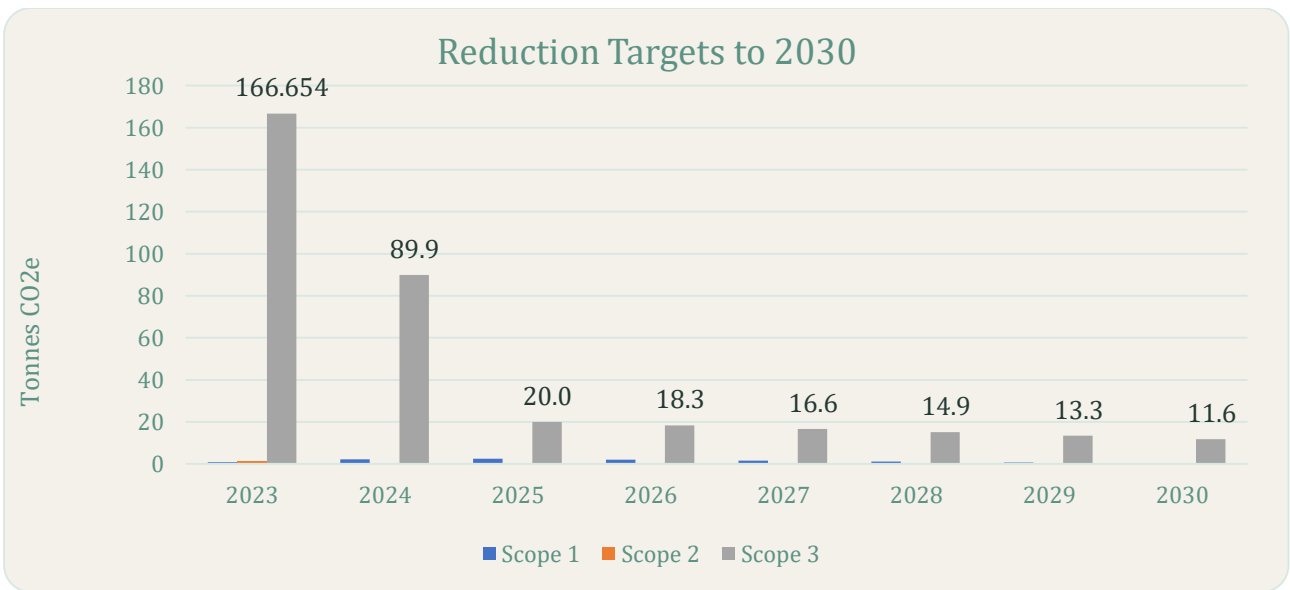
Progress

Emissions	Total Carbon Footprint (tonnes CO ₂ e)			% Change (from baseline to current)
	Baseline year: 2022-2023	Previous year: 2023-2024	Current year: 2024-2025	
Scope 1	0.643	2	2.3	+257.55%
Scope 2	1.119	0	0	-100%
Scope 3	166.654	89.8	20	-87.99%
Total emissions	168.416	91.8	22.3	-86.76%

Emissions	Carbon Intensity Metric (tonnes CO ₂ e / unit)
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	Baseline year: 2022-2023	Previous year: 2023-2024	Current year: 2024- 2025	% CHANGE (from baseline to current)
Employees	24.059	15.3	4.4	-81.72%

We are on our way to achieve our near-term targets and long-term targets, and based on our current decarbonization will aim to achieve net-zero by 2030 (for our PPN 06/21 categories), ahead of our 2040 goals. We are proud of our progress and will continue accelerating our efforts to maintain our emission reductions goals. We will revisit our long-term targets by 2027.



Completed Carbon Reduction Initiatives

The following emissions management measures and projects have been completed or implemented.

Activity	Completion Date	Scope
<p>Commit to measuring carbon footprint of business activities year on year to gain an understanding of pinch points and regularly be making efficient and direct improvements to reduce these emissions.</p> <p>Year 1 appointed Positive Planet to support with calculating baseline carbon footprint and reduction recommendations.</p>	2022	1,2,3
<p>Created a Green Team to lead initiatives. This team has been made up of members from different departments to support the roll out of initiatives and management of data, this includes sharing and collaborating throughout the organisation.</p>	2022	1,2,3
<p>Review logistics partners/couriers. Work with providers to gather their emissions data, and/or switch to lower-carbon providers.</p> <p>Prioritise purchasing from local suppliers to limit delivery mileage.</p> <p>Bulking orders for maximum efficiency to ensure deliveries are scheduled quarterly as opposed to per order.</p>	Ongoing	Upstream Distribution Downstream Distribution

Future Carbon Reduction Plans

We are committing to action the following emissions management measures and projects in line with our Net Zero targets.

Reduction Plans – Scope 1 & Scope 2				
Activity No.	Activity	Target Date	% Reduction Target	Category
1	<p>As we are on a managed premises, ask and engage the landlord to consider low-cost options such as reducing the boiler temperature and adding heat & solar control reflective window sheets.</p> <p>Consider planning for larger cost management (where appropriate) such as an efficient boiler system.</p> <p>Consider moving to premises without gas heating for 100% reduction is stationary combustion emissions.</p>	2028	6%	Stationary Combustion
2	<p>Encourage and engage the landlord/management company at the office to procure a 100% renewable electricity tariff. This change will reduce market-based emissions (from chosen tariff) from the office (common areas) to 0 tCO₂e.</p>	2028	100% (market-based)	Purchased Electricity
3	<p>Engage with the landlord to implement energy efficiency measures to reduce the overall amount of electricity consumed at sites. Optimise operational procedures and implement energy management systems (such as ISO 14001).</p> <p>Examples of reduction measures include:</p> <ul style="list-style-type: none"> - upgrading lighting and introducing more sensor lighting, and aligning sensor times to usage patterns (eg 3 minutes for corridors, 20 minutes for working spaces) - installing timers on sockets/equipment 	2030	10% (location-based)	Purchased Electricity

	<ul style="list-style-type: none"> - reviewing and renewing inefficient equipment (when at end of life), and actively consider the energy efficiency of equipment when new purchases are required (eg laptops, fridges, dishwashers) <p>Invite colleagues from different sites to openly explore challenges and barriers to collaboratively find solutions for reduction.</p>			
4	<p>To completely reduce market and location-based energy emissions to zero, install on-site renewable energy generation technologies such as solar PV panels, solar heating, heat pumps (following an energy audit to assess feasibility and payback periods), to generate 100% of heating and energy demand. Consider removing on-site stationary combustion (gas) heating.</p> <p>Alternatively, encourage the landlord to do the above or consider moving site.</p> <p>If the UK Grid is 100% powered by renewable energy before this point, your Scope 2 location-based (and market-based) electricity emissions will already be zero. You would still need to consider gas emissions unless removed (or better technology is available).</p>	2030	100% (location and market-based)	Stationary Combustion Purchased Electricity
5	<p>Conduct a review of company vehicles to outline a strategy for company vehicle electrification:</p> <ul style="list-style-type: none"> - determine which vehicles to electrify first, dependent on which vehicles are used most, which vehicles are most polluting, and which vehicles are oldest. - determine if fleet size can be reduced by using active transport (such as using e-bikes or e-cargo tricycles for shorter use cases). 	2026	100%	Mobile Combustion Purchased Electricity (EVs)

	- determine a timeframe for vehicle electrification and commit to this.			
6	Consider driver-efficiency training for company car users – this should demonstrate a reduction in total fuel/electricity use.	2026	10%	Mobile Combustion Purchased Electricity (EVs)

Based upon the above completed and planned initiatives, it is projected that Scope 1 carbon emissions will decrease to **0 tCO₂e** by 2030 and we will maintain Scope 2 emissions as **0 tCO₂e**.

We also aim to implement the further initiatives below to reduce Scope 3 emissions:

Reduction Plans – Scope 3				
Activity No.	Activity	Target Date	% Reduction Target	Category
1	<p>Commit to measuring the remaining upstream & downstream Scope 3 categories, meaning that year’s carbon emissions measurement will be a full picture of ProsSys International’s carbon impact.</p> <p>Currently, the largest missing categories are procurement and utilities, meaning that once these are measured, reduction activities targeted at these categories will be able to be created.</p>	2027	-	Purchased Goods and Services Utilities Investments
2	<p>Consider training and engagement for the Green Team, leadership, and the wider employee base. Including and not limited to, creating spaces for environmental positive conversations (internal comms, newsletters, slack, Teams etc), certified Carbon Literacy Training for all applicable to roll out to further workforce and share with externals where appropriate. On average, certified learners reduce their carbon footprints by 5-15%, of which ~50% are work-related.</p>	2026	2.5 - 7.5%	Commuting & Home Working Business Travel
3	<p>Implement a Sustainable Procurement Policy for our transportation & distribution suppliers. Encourage them to adopt sustainable practices and improve their own carbon footprint through supplier engagement, procurement policies and contracts, and monitoring reporting mechanisms.</p> <p>Commit to a Sustainability Audit or Survey to request further information regarding credentials – Plan to send these to the top 10/20 suppliers by spend. This data collection will support reduction journey by gathering</p>	2026 - 2030	20%	Transportation & Distribution

	<p>important data for year two measurement & encourage supply chain integration towards Net Zero.</p> <p>Complete this audit within two phases:</p> <ol style="list-style-type: none"> 1. Identify suppliers for engagement 2. Formulate and collect data (survey/scoring) <p>Once completed prioritise suppliers with lower carbon footprints as part of the above phased approach. This may also involve purchasing second hand/refurbished (furniture, IT equipment) and extending the lifespan of purchased items.</p> <p>Develop and monitor procurement policy for all new suppliers to align to Net Zero goals.</p>			
4	<p>Develop and implement a Sustainable Travel Policy to support environmental impact of choices when travelling, staying in hotels and commuting. The priorities within this policy will support active travel and low emission travel options where appropriate.</p> <p>Monitor and consider alternatives to air-based travel as a priority and commit to offering support to workforce with options for active travel schemes, such as bike to work or car sharing opportunities.</p> <p>Utilise the emissions travel hierarchy:</p> <ul style="list-style-type: none"> - Digital communication - Walking and cycling - Public and shared transport - EV's and car sharing/clubs - ICE vehicles and car sharing/clubs - Air travel <p>Consider creative ways to engage and support the workforce to influence change.</p> <p>Examples include setting an internal organisation carbon credit scheme (limit that to a number of tCO₂e per year), extra holiday days for low emission travel choice, bonuses, subsidised travel, equal mileage payments for diesel/petrol/EVs/cycling.</p>	2025	15%	Business Travel Commuting

5	<p>Liaise with key suppliers to see whether they can ship with the minimal amount of packaging needed to secure the product.</p> <p>Work with the landlord to ensure best practices for disposal on our occupied premises.</p>	Ongoing	25%	Waste
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Based upon the above completed and planned initiatives, it is projected that (as a minimum) Scope 3 carbon emissions will further decrease over the next 5 years from the current normalised measurement of 20.0 tCO₂e to 11.6 tCO₂e by 2030.

Declaration and Sign Off

This Carbon Reduction Plan has been completed and submitted in accordance with the Public Procurement Notice (PPN 06/21) and associated guidance and reporting standard for the Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

This Carbon Management Plan has been reviewed and approved by ProSys International Executive Team.

Signed on behalf of ProSys International :

Name: Dasa Dowling

Position: General Manager

Date: 28.03.2025

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>