

Xerox UK Carbon Reduction Plan

Supplier name:

Xerox (UK) Limited

Bidding entities included:

Xerox (UK) Limited, Go Inspire Group Limited, Advanced Business Equipment Limited, Arena Group Limited, Altodigital Networks Limited, ITEC Connect Limited, Concept Group Limited

Other UK entities included:

Xerox Limited (Company)

Revision date:

17/12/2025

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Document Version: 4.2

CARBON REDUCTION PLAN SCOPE

The scope of this carbon reduction plan includes Xerox (UK) Limited and wholly owned subsidiaries as well as emissions from Xerox Limited within the UK geographic boundary. These entities are collectively referred to as “Xerox UK” in this document.

COMMITMENT TO ACHIEVING NET ZERO

Xerox (UK) Limited is committed to achieving Net Zero by 2040 within the UK geographic boundary. This commitment is shared by parent company Xerox Corporation covering global operations and subsidiaries, including Xerox UK.

EMISSIONS FOOTPRINT

Greenhouse gas (GHG) emissions inventory is conducted for Xerox Corporation and the GHG inventory of Xerox Corporation is annually verified in accordance with ISO 14064 with a limited assurance opinion. A copy of the most recent verification statement can be found on <https://www.xerox.com/en-us/about/ehs/carbon-footprint-reduction>.

Xerox UK’s GHG emissions reported in this CRP reflects annual emissions estimates from January through December of the reporting year from Xerox UK operations in the UK geography. The inventory uses an operational control approach and was conducted in accordance with the WRI GHG Protocol. The emissions for Xerox UK are a subset of the Xerox Corporation’s verified GHG emissions.

Scope 2 emissions are reported using the market-based methodology.

Scope 3 emissions reported in this CRP include the emissions from Scope 3 categories 4,5,6 and 7. During the initial scoping assessment of Xerox UK Scope 3 emissions, Category 9 was deemed negligible for Xerox UK operations in accordance with the WRI GHG Protocol and is not determined. A significant majority of Xerox’s operations is business-to-business, where transportation of Xerox products is paid for by Xerox from final assembly location to end user site. Transportation paid by the reporting company qualifies these emissions to be included in Category 4 Upstream transportation and distribution. In 2024, implementation of a new carbon accounting software led to a methodology change and subsequent rebaseline.

Baseline Footprint Year	2016
Emissions	Total (tCO ₂ e)
Scope 1	5,154
Scope 2	9,077
Scope 3 subset	32,534
Category 4	28,785
Category 5	69
Category 6	781
Category 7	2,899
Category 9	-
Total Emissions	46,765

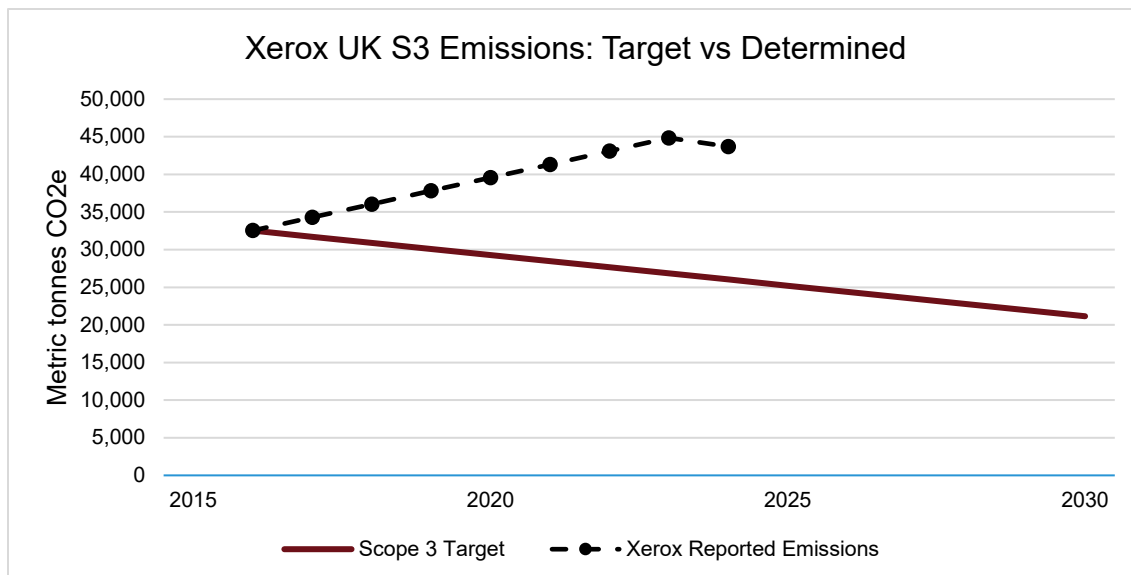
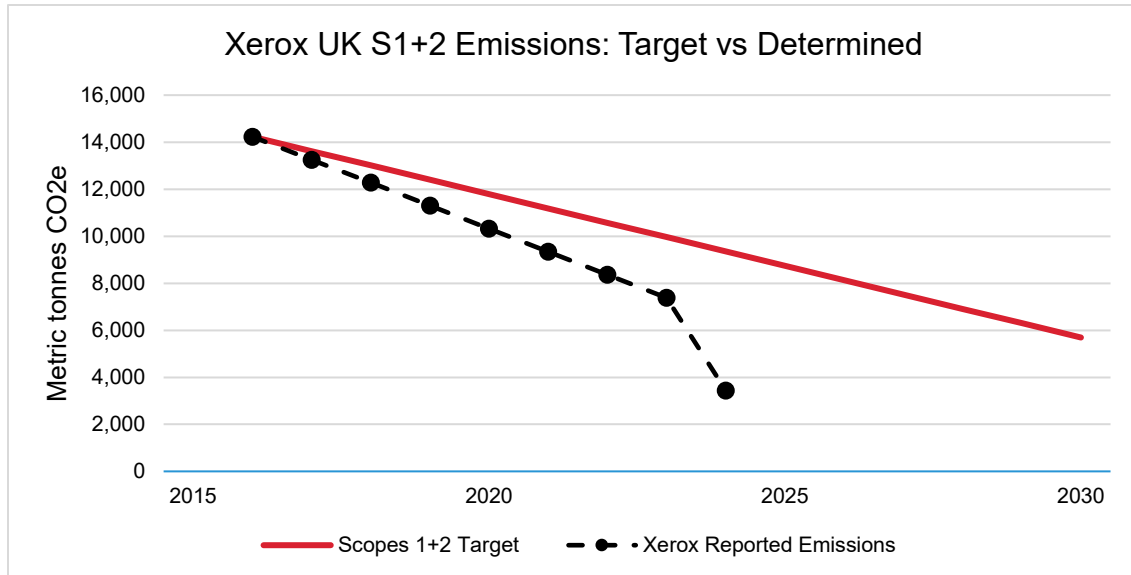
Current Footprint Year	2024
Emissions	Total (tCO ₂ e)
Scope 1	2,707
Scope 2	927
Scope 3 Subset	43,647
Category 4	39,914
Category 5	70
Category 6	693
Category 7	2,970
Category 9	-
Total Emissions	47,281

EMISSIONS REDUCTION TARGETS

In order to continue our progress to achieving Net Zero, Xerox UK has adopted the following carbon reduction targets:

- Xerox Corporation Net Zero all emission scopes by 2040
- 60% reduction in Scope 1 and 2 emissions by 2030 from a 2016 baseline (SBTi verified)
- 35% reduction in Scope 3 emissions by 2030 from a 2016 baseline (SBTi verified)
- Bidding entities have adopted the emissions reduction targets of Xerox Corporation.

Progress against these targets can be seen in the chart below:



CARBON REDUCTION PROJECTS AND INITIATIVES

As of 2024, carbon reduction initiatives and projects that have been completed since 2016 have reduced Xerox UK's Scope 1 and 2 emissions by 74% compared to the 2016 baseline. Descriptions of some of these projects are detailed below. For a more complete description of Xerox's sustainability activities, please see our annual CSR report at [Xerox.com](https://www.xerox.com). Due to growing business in the UK geography, Scope 3 emissions have increased by 35% from the 2016 baseline largely due to increased spend with suppliers providing upstream transportation and distribution services. The environmental measures set out in this CRP are applied by the bidding entity when performing services relevant to contracts.

Facility improvements are an important part of the energy and carbon reduction plan. Real estate optimization has occurred since 2016, contributing to large emissions reductions. Xerox has completed its scheduled Energy Savings and Opportunities Scheme (ESOS) assessment. Several opportunities were identified to increase both transport and facility energy efficiency including investigations into excessive energy use in various facilities, investigations and upgrades to HVAC systems accompanied by investment in insulation, and lighting controls and upgrade implementations. Emphasis on video conferencing will be increased to reduce the number of face-to-face meetings requiring employee travel. During 2024, Go Inspire entered into a electricity agreement for procuring 100% renewable electricity which decreased Scope 2 emissions dramatically.

The Company is actively engaged in offering business solutions that help reduce carbon emissions across the value chain. Expanding our digital service offerings will help reduce carbon emissions for our UK operations as well as our clients. For example, service options such as CareAR will reduce fuel consumption for Company vehicle technical service visits, contributing to Xerox and our customer's emission reduction goals. Likewise, records digitisation reduces energy and emissions associated with document retention. In the managed print service space, takeback and recycling of Xerox devices and supplies contributes to circular economy as well as reduces emissions associated with electronics manufacturing. Moreover, Xerox continues to improve the electricity use of our devices each generation of model. Achieving ENERGY STAR® for eligible devices is a critical component of reducing Xerox's and our customers emissions in the workspace.

Additionally, our offering of Xerox Reforestation Service allows customers to offset their paper use by contributing to ecological restoration projects and the opportunity to offset carbon emissions due to paper manufacturing. We recognize that collaboration with our customers and suppliers is another key component of our carbon reduction plan, and we are open to developing solutions and partnerships that help to reduce emissions during service contracts.

DECLARATION AND SIGN-OFF

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements for Xerox Limited and Xerox (UK) Limited, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body)

Signed on behalf of the Supplier



Darren Cassidy
President Western Europe Named Accounts
Date: **17th December 2025**

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>